

Woodmansey Parish Council

Minutes of the Meeting

Monday 18th April 2016 at 7:30pm in the Village Hall

Present: Councillors Harold (Chair), Beal, Bowden, Hart, Jolley, Jon Los, Julie Los, Oliver, Richardson, Swaby, Waddington, Ward Councillor Mathieson

In attendance : Mrs Roberts (clerk)

Members of the public: 1

293. Declaration of Pecuniary and Non- Pecuniary Interest

Cllr Beal, Jon Los, Harold, Julie Los, Bowden, Swaby, Hart, Jolley, & Richardson all declared a pecuniary interest in Woodmansey Village Neighbourhood plan as they all own property in the area.

294. Apologies

Cllr Shores & Ward Councillor Jump.

295. Minutes of the meeting held on 21st March 2016

The minutes from the meeting held on 21/3/16 were accepted and signed by the chair as a true record.

296. Matters Arising

1. Village Hall - car park flood lights have been replaced - within 4 days two were taken.
2. Salt Bin Maintenance - the Clerk has cancelled the agreement and the invoice has been cancelled.
3. Payroll Error - there was a mistake made with February payroll, some of the clerk salary should have been paid to HMRC. When the clerk discovered the error she paid the monies due from her personal account and reported the matter to Cllr Harold & the internal auditor.

297. Police Issues

March Police Beat emails **noted** (even though they are headed up as February's). Cllr Los reported a police incident at Woodmansey Village Hall , this likely to be in next month's Police Beat. The clerk has not yet reported the illegal car sales activity.

298. Woodmansey Village Neighbourhood Development Plan (NDP)

The NDP Steering Group met on 13th April 2016. 8 members attended including David Gluck the NDP consultant. The Terms of Reference are to be amended to reflect current policy of the NDP steering group. To be ratified at the next PC meeting.

The steering group has been advised by ERYC of a re-modelling of the flood zone data by the Environment Agency. The effect is the line of flood zone area has receded. This lead to discussion on the draft master plan being amended to reflect this and to include for welfare facilities and a small meeting room adjacent to the church. The plan is to be put before the PC meeting of the 16th May 2016.

Land owners within the proposed area of the draft master plan are to be consulted on the same. A Strategic Environmental Assessment has to be undertaken on the area of the plan.

An application for grant funding is to be made to progress the plan through public consultation to the final stages and referendum. The group are very minded to engage further with local residents and business representatives to be involved and engaged is the aspirations of the Woodmansey Neighbourhood Development Plan. Next Steering Group

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meeting 5th May 2016 7:00pm. Pre-submission public consultation event planned for 2nd July 2016 at the Village Hall

A draft grant application was considered for £9000. The council authorised the clerk to complete and submit this.

The headteacher at Woodmansey Primary School is going to put note about the NDP in the next school newsletter.

299.Planning Applications

<u>Application</u>	<u>Comments</u>
(1) <u>The Lincoln Arms Lincoln Way Beverley</u> - Alterations and change of use of Public House (Class A4) to Convenience Store (Class A1) including the installation of associated cooling and air conditioning plant with timber fence and gate enclosure to service yard, installation of ATM cash machine including associated levelling of access and installation of 3 satellite dishes (Ref 16/00356)	The council has grave reservations regarding this application. They note the number of objections from residents. In particular they have concerns regarding :- (1)The potential increase in traffic and the affect this may have on the safety of our residents. (2)The need for three satellite dishes. The council request clarification regarding their purpose and on how the negative visual impact of these will be minimised. (3)The noise caused by the additional traffic and proposed air conditioning units and how this will be mitigated. (4)The delivery schedule - this should be designed to have minimum impact on residents.
(2) <u>1 Richmond Way Beverley</u> - Erection of single storey extensions to front and side and re-positioning of existing side boundary (Ref 16/01050)	The application has since been withdrawn. Notified by East Riding Council 14/4/16.
(3) <u>Development Land North Of Flemingate Beverley</u> - Variation of Condition 1 (gross internal floorspace) and Condition 3 (individual retail units) of planning permission 15/03382/STVAR to allow an increase in total permitted retail floorspace of circa 1675m ² to be accommodated entirely at mezzanine level and modification to existing controls to permit up to 14 units of less than 465m ² and of these, 3 are to be below 95m ² (Ref 16/01074)	The council supports this application. They are keen to see this project succeed and hope that these smaller units will attract small businesses to the development.

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300. Decisions Of The Planning Authority

The following decisions of East Riding of Yorkshire Council be **noted**:

Application

Decision

- (1) 460 Hull Road Woodmansey - Erection of two storey extension to side and rear, construction of porch to front including installation of new window, erection of detached double garage/workshop and new vehicular access (Ref 16/00296) Approved

301. Defibrillators

Grant money has been received and familiarisation session has been booked for 27th April at 7:30pm in the village Hall. Posters have been put on the council's notice boards and in the village hall.

302. Village Hall Lease

The council requested that the clerk should organise a couple of quotes to get a comparison to the one they already have for £400 +VAT plus £40 for the Land Registry Fee.

303. S137

- (a) Councillors acknowledged receipt of the documents regarding S137 expenditure. The clerk explained further that it would appear that S137 only needs to be used when no other statute exists.
- (b) Sponsorship of Miss Paunova & family was approved by the council. All agreed
- (c) Beverley Lift - Cllr Beal proposed that the council did not provide financial support, Cllr Jon Los seconded. **All agreed**. However, the council are happy to provide help & support by promoting the service by putting information on notice boards and in the Village Hall.
- (d) Citizen's advice Bureau - Cllr Harold proposed that the council did not provide financial support, Cllr Beal seconded. All agreed. Clerk to advise that this is not within our normal remit.
- (e) Queen's Birthday Celebrations - The council decided to fund coins for all school children and provide a tree for each school. Clerk to contact the three schools in the area to get the number of children on the register and discuss option for tree planting. Cllr Beal to check if she can get packages for the coins. Cllr Jolley to contact Woodland Trust regarding supplying trees.

304. Street Lights

Cllr Mathieson reported that Yorkshire Water was willing to fund £1500 towards the repair bill. The council **agreed** to funding the remaining costs and taking over maintenance. Clerk to organise.

305. Council Website

The clerk reported that a training session had been held with Cllr Bowden and Cllr Jon Los. Cllr Bowden is planning to do some work in the next few weeks, including amalgamating NDP website. Clerk to investigate getting Wifi/phone in the village hall.

306. Playground Repairs

Progress has been made in a number of areas :-

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1. Commuted Sums - the clerk has met with Lea Anne Wright and can report that there is £24, 607.23 commuted sums available to spend on outdoor recreation. Providing playground surfaces would be included in this remit.
2. Playground Surfaces - the council considered the quotations presented. Cllr Richardson proposed the council select contractor B, seconded by Cllr Beal. All agreed. In addition the council agreed that this should include the concrete haunches and the additional work identified by the clerk. The clerk should submit an application for commuted sums to pay for this work.
3. Minor Works - the clerk reported that Mr Beal has made some progress with the playground repairs.
4. Signs - the clerk has received a quote for signs from Beverley Signs & Graphics. The cost of these is £25. The clerk is trying to ascertain whether this also included the fittings but either way this represents a much cheaper option than offered by other suppliers. The council authorised the clerk to order the signs and select appropriate wording, which should include , age limits, accompanying adult who to contact if equipment is damaged or there is an accident.

Council to consider forming sub group to look at a strategic plan to improve and develop outdoor recreation areas within the parish as there are potentially large amounts of commuted sums available over the next year or so.

307. Playground Checks/Inspections.

The council agreed to advertise for a handyman to perform the playground inspections and **approved** the list of duties and responsibilities as noted. The council agreed that the handyman should accompany Wicksteed on quarterly maintenance checks as this would provide additional training.

Cllr Harold approach the school caretaker. Clerk to draft a notice advertising the position. The post would be advertised at the minimum wage.

First quarterly maintenance inspection will take place in May..

308. East Riding Council Matters

1. Consultation on the proposed creation and extinguishment of Public Rights of Way at Park Grange Farm and the old Granary Woodmansey
A letter dated 29th February 2016 was submitted. **Resolved** – That the council has no objection to planned changes. In addition the council extending FP No 9 to Ivy House Farm Point D, then continuing along existing farm track to join Long Lane

309. Accounts And Financial Statement

1. Income – **Resolved** – That it be noted that income of £3672.80 has been received (VAT claim & Defibrillator Grant) since the last meeting of the Council.
2. Balances - It was reported that the current balance was £52,212,29 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.
3. Payment of Invoices – **Resolved** – That the following payments were approved:

	£
Staff salary (monthly salary – April)	360.58
HMRC	62.00
ERNLLCA	1040.03
Grant to Ms Paunova*	100.00
Totals:-	1562.61

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310. Bus Shelter Cleanliness

Clerk to try to organise a cleaning contractor to clean the bus shelters 4 times a year.
Clerk to write to the resident who raised this issue and thank them for bringing the matter to the council's attention.

311. Kingwoods Area Action Plan

Council acknowledged receipt of the plan but had no comments at this time.

312. Meetings Of Outside Organisations

No meetings attended.

313. Miscellaneous Correspondence

Resolved – That the correspondence noted in Appendix A be received. No actions required

314. Any Other Business

1. Cllr Harold congratulated Cllr Waddington for successfully obtaining a grant from Tesco to improve the Tesco 'Triangle'
2. A complaint was received from a resident regarding parking outside Woodmansey Primary School. Cllr Harold reported that the gates are closed to protect the children going in and out of the school. The matter though is for the school to resolve. Clerk to ask the resident to contact the school directly.
3. Cleared Drains - Cllr Harold reported that weeds in these are already started to grow back, and in a few weeks they will be blocked again.
4. A complaint was received regarding overgrown hedges blocking footpaths. The council requested the clerk to report the matter to East Riding Council.

Meeting Closed at 9:50 pm

NEXT MEETING - The next meeting is the Annual Meeting of the Parish Council and will be held on Monday, 16th May 2016 at 7.30pm.

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Appendix A

Date	Description	From	Action Req'd
15/3/16	Connecting Communities Grant Money	Roger Tomlin, ERYC	FYI
15/3/16	Rural Economy Spotlight	Rural Services Network	FYI
20/3/16	Minutes of EYLC of 4th February	Brain Robertson	FYI
21/3/16	Weekly Email News Digest - Monday, 21 March, 2016	Rural Services Network	FYI
22/3/16	Housing Developemnt Presentation	Mike Burnett, Strata Housing	FYI
22/3/16	Notification of Decision on App Ref 16/00296/PLF	ERYC	Added to agenda 18/4/16
22/3/16	Kingswood Area Action Plan	Alex Codd, Hull City Council	FYI - added to agenda 18/4/16
23/3/16	Spotlight on Heart of the Village	Rural Services Network	FYI
24/3/16	Woodmansey Parish: grant funding	Marie Louise Robinson	Added to agenda 18/4/16
24/3/16	Social Action Partners Conference	Carol Hall, Youth Volunteer Champion Co-ordinator	FYI
24/3/16	East Riding Community Infrastructure Levy Preliminary Draft Charging Schedule Consultation	James Durham. Forward Planning ERYC	FYI - ? agenda
24/3/16	Planning Consultation for 16/00356/PLF The Lincoln Arms	ERYC	Added to agenda 18/4/16
27/3/16	Kingswood Area Action Plan	Alex Codd, Hull City Council	FYI
30/3/16	Rural Vulnerability Service - Rural Transport - March 2016	Rural Services Network	FYI
30/3/16	ERNLLCA Newsletter	ERNLLCA	FYI
30/3/16	District Committee Meetings April 2016	ERNLLCA	FYI
30/3/16	PCC Election - 5 May 2016	Julie Lister , ERYC	FYI
30/3/16	The East Riding of Yorkshire Council Public Spaces Protection Orders 2016 The Anti-Social Behaviour, Crime and Policing Act 2014	Debbie Wesselby, ERYC	FYI
30/3/16	Her Majesty The Queen's 90th Birthday - keepsakes	Insignia Ltd	FYI
31/3/16	East and North Yorkshire Waterways Partnership - Spring 2016 Newsletter	East & North Yorkshire Waterways Partnership.	FYI
1/4/16	REMITTANCE ADVICE - PWOO059	ERYC	FYI
2/4/16	Bus Shelter Cleanliness	Resident	Added to agenda 18/4/16
2/4/16	SMartWind News - Issue 19, March 2016	Smart Wind	FYI

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Date	Description	From	Action Req'd
3/3/16	Letter from CAB asking for an award	CAB	Added to agenda 18/4/16
4/4/16	Parish Council Liaison Meetings	Stephen Hunt, ERYC	FYI
4/4/16	Weekly Email News Digest - Monday, 4 April, 2016	Rural Services Network	FYI
4/4/16	Woodmansey NDP meeting minutes 09/03/16	Stephen Oliver, WPC	FYI
6/4/16	Rural Opportunities Bulletin	Rural Services Network	FYI
6/4/16	Save the Date - Joint Forum Meeting - 18 May 2016	Waterways Partnership, ERUC	FYI
7/4/16	Planning Consultation for 16/01050/ PLF 1 Richmond Way	ERYC	Added to agenda 18/4/16
7/4/16	Beverley Civic Dinner - 21st April 2016	Beverley Town Council	FYI
7/4/16	NALC launches Star Councils 2016 Awards	ERNLLCA	FYI
7/4/16	Grant award to a resident	ERNLLCA	FYI - added to agenda 18/4/16
7/4/16	Woodmansey Parish: grant funding	Beverley Lift	FYI - added to agenda 18/4/16
8/4/16	Planning Consultation for 16/01074/ STVAR Development Land North Of Flemingate	ERYC	FYI - added to agenda 18/4/16
8/4/16	City of Culture 2017: Update - Community Roadshows	ERYC	FYI
8/4/16	PCC Election - 5 May 2016 - Statement as to Persons Nominated	Julie Lidster, ERYC	FYI
8/4/16	Meeting of 21st April	Brian Robertson, Goole Town Clerk	FYI
8/4/16	Parish News Updates	Angela Cartwright, Police Beat	FYI
21/3/16	Public Rights of Way Consultation	Gordon Grimley	FYI - added to agenda 18/4/16
11/4/16	Salt Bins (to Ivan McMasters)	Judith Roberts	FYI
11/4/16	Salt Bin Invoice Final Demand	Corporate Billing/ERYC	FYI
11/4/16	Weekly Email News Digest - Monday, 11 April, 2016	Rural Services Network	FYI
11/4/16	INVITATION : Parish Transport Champion Reporting Survey Information - Nextsteps	Helen Reynolds, ERYC	FYI - attend meeting