

Woodmansey Parish Council

Minutes of the Meeting

Monday 21st March 2016 at 7:30pm in the Village Hall

Present: Councillors Harold (Chair), Beal, Bowden, Jolley, Jon Los, Julie Los, Richardson, Hart, Ward Councillors Jump and Mathieson

In attendance : Mrs Roberts (clerk)

Members of the public: 1

272.Declaration of Pecuniary and Non- Pecuniary Interest

None

273.Apologies

Councillors Oliver, Shores, Waddington & Swaby

274.Minutes of the meeting held on 15th February 2016

The minutes from the meeting held on 15/2/16 were accepted and signed by the chair as a true record.

275.Housing Development South East of Beverley

Michael Barnett and Mark Davies from Strata Homes Ltd. gave a presentation on the new proposed housing development. Together with Linden Homes it is intended to submit an outline plan for a 800-900 property development by the end of April. The development will include a mix of houses including 15% affordable homes. In addition there will be a new Park & Ride facility, green spaces and a new roundabout on Minsterway. There was some concern that the roundabout would not be permitted due to restrictions imposed when Minsterway was constructed.

276.Matters Arising

1. Bank Mandate Changes – the Council **acknowledged** that these had been implemented.
2. Salt Bin Maintenance - the Council **agreed** not to pay the invoice from ERYC and instructed the clerk to cancel the arrangement.
3. Minutes 18th January 2016 - the Council **noted** that these cannot be changed after signing, however item 246(6) should read 'Cllr Harold & Cllr Oliver to meet with Alan Menzies' rather than 'Ward Cllr Jump & Cllr Oliver'.
4. VAT Claim - a claim submitted by Mr Smith, prior to his retirement has been mislaid. The Clerk has submitted a replacement claim including items purchased up to 29/2/16. Hopefully this will be paid before the end of the financial year.
5. Woodmansey Youth Club Positive Action Grant - The Clerk has requested clarification regarding the status of this application with regard to it now being part of a joint application submitted by Rob Begnett. No response so far. Cllr Harold reported that Woodmansey Youth Club grant application was not successful.

277.Police Issues

February Police Beat emails **noted**. The clerk has requested that we get information for Dunswell in the future. Cllr Julie Los reported three of the four flood lights in the Village Hall car park had recently been stolen.

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278. Woodmansey Village Neighbourhood Development Plan (NDP)

A meeting was held on 9/3/16. Initially, it was thought that after advice given by ERYC the master plan would have to be completely rewritten, however Sanguine, the designers of the plan, take a different view. Cllr Oliver is engaged in on-going discussion.

It is intended to present the master plan to the council at the meeting 18th April 2016 prior to organising an open meeting for the residents in the second half of May. There are also plans to organise a leaflet drop to help publish and promote the NDP, as well as to recruit more residents onto the steering group. Next meeting 13th April.

279. Planning Applications

<u>Application</u>	<u>Comments</u>
(1) <u>Land West of Dene Park Sports Club – Retention of 20m high communications mast on trailer base (Ref 16/00575)</u>	The council supports this application providing that there are no objections raised by any of the neighbours.
(2) <u>16 Thyme Way, Beverley HU16 8XH - Erection of single storey extension to rear, following demolition of existing conservatory. (Ref 16/00601)</u>	The council supports this application providing that there are no objections raised by any of the neighbours.
(3) <u>Land West of 3 Queensway Woodmansey HU17 0TL - Erection of detached dwelling. (Ref 16/00761)</u>	The council supports this application providing that there are no objections raised by any of the neighbours. However, there are concerns that the design is not in keeping with surrounding buildings.

280. Decisions Of The Planning Authority

The following decisions of East Riding of Yorkshire Council be **noted**:

<u>Application</u>	<u>Decision</u>
(1) <u>11 Shepherds Lea, Beverley - Construction of bay window and erection of single storey extension and porch to front (Ref 15/03614)</u>	Approved
(2) <u>53 Inglefield Close, Beverley - Erection of first floor extension to side (Ref 16/00081)</u>	Approved
(3) <u>Thomdyke Farm, Hull Road, Woodmansey - Construction of a manege (Ref 15/03506)</u>	Approved

281. Defibrillators

The defibrillators have now been installed. Cllr Harold signed the grant claim form/end of project report. The clerk is trying to organise a familiarisation session hosted by Yorkshire Ambulance Service and will advise as soon as a date is available.

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282. Street lights

Cllr Jump reported the current situation, namely, that there are 6 Water Works cottages on a private road off Dunswell Lane. The five street lights on this road are currently owned by Yorkshire Water. They are in poor repair and Yorkshire Water have no intention of maintaining them. East Riding Council have provided indicate cost for initial repairs, £2150 and on going annual maintenance of £50 per lamp. Cllr Jump requested the council to provided matched funded with Yorkshire Water for the repairs and to assume the on-going maintenance costs.

The council **agreed** in principle to the proposal and requested Cllr Jump to consult with Yorkshire Water to confirm their financial commitment to the project before final decision are made.

283. Council Website

The content committee has made little progress this month. The clerk to chase East Riding Council to set up required logins and to organise a training session/documentation for committee members.

284. Playground Repairs

Progress has been made in a number of areas :-

1. Commuted Sums - the clerk has contacted Lea Anne Wright and arranged to meet with her 12/4/16.
2. Perimeter Repairs - the clerk has received two quotes so far, and did an inspection with a third company this morning, so should have the final quote by the end of next week.
3. Minor Works - the clerk has commissioned Christian Beal to do a number of the minor repairs identified, which should be complete by middle of April However, trying to get a written quote for all of the work is proving difficult.
4. Signs - the clerk has requested a quote for 3 fence mounted signs from Beverley Signs & Graphics but no response so far.

Council **approved** the purchase of two new swings and requested the clerk to get further information regarding the possible installation of dog grids.

285. Playground Checks/Inspections.

The council **noted** email from East Riding Council regarding advice concerning regularly inspections . The clerk also reported that she had spoken with Zurich regarding their recommendations. Essentially, Zurich leave this up to the council to decide what they think is necessary, but advised that a regular inspection regime should be in place, supported by written records and an annual, independent inspection should be done by Rospa or similar.

The council **approved** the new Playground Inspection Policy, amended to perform monthly routine checks rather than weekly.

The council **deferred** make a decision on how to resource performing the playground checks, to consider any appropriate people in the parish.

286. Flood Risk

Council considered a potential issue with regard to Kingwood Pumping Station causing an increased flood risk. **Resolved** – That the information be noted and no action required unless further information comes to light.

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287. East Riding Council Matters

1. Brownfield Sites
Resolved - That the information be noted and information will be collated by the Neighbourhood Development Plan Steering Group. If any member is aware of a brownfield site then pass on the details to either Cllr Oliver or the clerk.
2. Village TaskForce Walkabouts
Resolved – That the information be noted and item to be added to the April agenda to consider who should attend and whether there are any issues to highlight.
3. Woodmansey No. 18 Public Path Creation Order 2015
A letter dated 29th February 2016 was submitted. **Resolved** – That the information be noted and no action required.
4. Woodmansey Bridleway No. 40 Public Path Extinguishment Order 2015
A letter dated 29th February 2016 was submitted. **Resolved** – That the information be noted and no action required.
5. Woodmansey Bridleway No. 39 Public Path Extinguishment Order 2015
A letter dated 29th February 2016 was submitted. **Resolved** – That the information be noted and no action required.
6. Stopping up Part of Lincoln Way, Beverley
A letter dated 2nd March 2016 was submitted. **Resolved** – That the information be noted and no action required.

288. Accounts 2015/16 And Annual Return And Annual Governance Statement

Resolved to submit the draft Annual Accounts to the internal auditor at the end of the financial year, subject to changes that may be necessary between the meeting and the end of the financial year.

289. Accounts And Financial Statement

1. Income – **Resolved** – That it be noted that no income had been received since the last meeting of the Council.
2. Balances - It was reported that the current balance was £49,941.70 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year.
Resolved – That the report be noted.
3. Payment of Invoices – **Resolved** – That the following payments be approved:

	£
Staff salary (monthly salary – February)	544.48
HMRC	108.60
Postage	9.13
Beaver Electrical Contractors (Defibrillator installation)	<u>240.00</u>
TOTAL	902.21

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290.Meetings Of Outside Organisations

1. Joint Local Access Forum - no one from the council attended.

291.MISCELLANEOUS CORRESPONDENCE

Resolved – That the correspondence noted in Appendix A be received. No actions required

292.Any Other Business

Cllr Harold reported on a recent article in the Hull Daily Mail detailing the conviction of a man advertising cars for sale on the highway at various locations. A similar situation exists in Woodmansey. Details were provided to the clerk and the council requested the clerk to report the matter to Street Scene and the Planning Enforcement Officer.

Meeting Closed at 9:50 pm

NEXT MEETING - The next meeting will be held on Monday, 18th April 2016 at approx. 7.30pm, following the Annual Meeting as scheduled.

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Appendix A

Date	Description	From	Action Req'd
12/1/16	Community Partnership Meetings	Mark Coulthard	?Attend Meetings
11/1/16	Proposed footway / Cycleway at Woodmansey Mile, Beverley.	Lianne Darbinson, ERYC	FYI
13/1/16	REYTA Deadline: 10 days to go!	Visit Hull & East Yorkshire	FYI - REYTA submission due 22/1/16
13/1/16	Street-Beat monthly updates Beverley, Minster and Woodmansey E1;	Angela Cartwright, Police	FYI
15/1/16	Flood Liaison Group	Jon Whyley, ERYC	Added to agenda 15/2/16
15/1/16	Planning Consultation for 16/00081/PLF 53 Inglefield Close	ERYC	Added to agenda 15/2/16
18/1/16	East Riding Local Plan - Allocations Document Additional Modification (January 2016)	Jon Palmer, ERYC	FYI - ?Comment
19/1/16	ERVAS Survey	Brad Webster, ERYC	?Respond to survey
19/1/16	Rural Services Network - Weekly Email News Digest - Tuesday, 19 January, 2016	Rural Services Network	FYI
20/1/16	Rural Vulnerability Service - Fuel Poverty - January 2016	Rural Services Network	FYI
20/1/16	Planning Consultation for 16/00184/PLF 78 Chester Avenue	ERYC	Added to agenda 15/2/16
21/1/16	Planning Consultation for 15/03614/PLF 11 Shepherds Lea	ERYC	Added to agenda 15/2/16
22/1/16	Proposal for a new residential development on land south east of Beverley (originally sent by mail)	Barton Willmore	FYI - Jon Los to attend
25/1/16	Rural News Special - 'Disastrous' government grant proposals must be rethought	Rural Services Network	FYI
25/1/16	Advanced Chairmanship course	ERNLLCA	FYI
25/1/16	ERNLLCA January Newsletter 2016	ERNLLCA	FYI
27/1/16	Rural Housing Spotlight	Rural Services Network	FYI
27/1/16	Local Link Network event : Beverley	Brad Webster, ERYC	FYI - ?attend meeting
27/1/16	Weekly Email News Digest - Wednesday, 27 January, 2016	Rural Services Network	FYI
27/1/16	Feedback from Tour de Yorkshire Roadshow : Beverley	Brad Webster, ERYC	FYI
27/1/16	East Riding Local Plan - Strategy Document Inspector's Report with Main Modifications	Jon Palmer, ERYC	FYI
27/1/16	East Riding Parish News & Winter Gritting Factsheet	ERYC	FYI

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Date	Description	From	Action Req'd
28/1/16	Smaller Authorities' Audit Appointments - Second Communication	ERNLLCA	Added to agenda 15/2/16
29/1/16	Notification of Decision on App Ref 15/02089/STVAR	ERYC	Added to agenda 15/2/16
29/1/16	Proposals for Residential Development at Lincoln Way, Beverley	Daniel Starkey, Barratt & David Wilson Homes	FYI
1/2/16	Rural News Special - 'Disastrous' government grant proposals must be rethought	Rural Services Network	FYI
2/2/16	Rural News Special - Government faces 'major revolt' over rural funding	Rural Services Network	FYI
2/2/16	Grant Opportunity : Football Foundation - Grow the Game	Brad Webster, ERYC	FYI
3/2/16	Notification of Decision on App Ref 15/03377/PLF	ERYC	Added to agenda 15/2/16
3/2/16	Rural Opportunities Bulletin	Rural Services Network	FYI
3/2/16	Parish News - February	Brad Webster, ERYC	FYI
5/2/16	East Riding of Yorkshire Council Planning Tree Third Party Decision Notification for 15/03852/TPO	ERYC	Added to agenda
5/2/16	Missing Kissing gate - Woodmansey No.18 Public Path DW/74489.1	Clerk to Debbie Wesselby ERYC	FYI
8/2/16	Missing Kissing gate - Woodmansey No.18 Public Path DW/74489.1	Gordon Grimley, ERYC	FYI
8/2/16	Planning Consultation for 16/00296/PLF 460 Hull Road	ERYC	Added to agenda 15/2/16
9/2/16	Planning consultation for 15/03764/STPLF Land West Of, Lincoln Way, Beverley - revised	ERYC	Added to agenda 15/2/16