

WOODMANSEY PARISH COUNCIL**21ST SEPTEMBER 2015****VILLAGE HALL, WOODMANSEY**

Present: Councillors Mrs Harold (Chairman), Miss Beal, Bowden, Hart, Mrs Los, Mrs Richardson, Shores, Swaby and Waddington.

John Smith (Clerk)

Members of the public: 6

Apologies for absence were submitted from Councillors Mr Los and Oliver and Ward Councillors Jump and Mathieson.

98. DECLARATIONS OF INTEREST – Councillors Miss Beal and Mrs Harold declared an interest in the Agenda item relating to Woodmansey Neighbourhood Development Plan – Update (Minute 110 below refers) insofar as it might relate to land in their ownership. Councillor Hart declared a pecuniary interest in Agenda item 2 insofar as it related to the decision on planning application 14/03299 (Thorndyke Farm, Hull Road, Woodmansey - Erection of 4 no stables and tack room) (Minute 112 below refers) in the event that there should be any discussion on that item.

99. POLICE ISSUES - Further to Minute 72 of the meeting on 20th July 2015 Inspector M Coulthard outlined the changes that had taken place recently with regard to neighbourhood policing and reported on recent policing incidents in the area. Inspector Coulthard stated that in view of the changes that had occurred it would not be possible for a police representative to attend all meetings of the Council as in the past but that he would be willing to attend meetings every six months. The Chairman thanked Inspector Coulthard for his report. **Resolved** – That the report be noted and that the Council look forward to Inspector Coulthard attending again in six months' time.

100. UNADOPTED HIGHWAY – PRIMROSE MEADOWS, KING STREET, WOODMANSEY – STREET LIGHTING ISSUES – At the invitation of the Council a resident spoke on behalf of other residents present regarding the difficulties they were experiencing in getting street lights maintained as Primrose Meadows had not yet been adopted as a highway maintainable at the public expense. **Resolved** – That the concerns raised be pursued with East Riding Council and that that Council be urged to offer whatever assistance they can to the residents in resolving this matter especially given the safeguarding and safety issues for the elderly residents due to the street lights not working.

CONSULTATION REGARDING PROPOSED PLANNING APPLICATIONS

101. Manor Farm, Thearne – Proposed Conversion of 2 Outbuildings to Holiday Accommodation –The owner of the property was present and at the invitation of the Chairman briefly outlined a proposed planning application for the conversion of 2 outbuildings to holiday accommodation. The Chairman thanked the owner for the advance consultation. **Resolved** – That the information be received.

102. Proposals for Residential Development at Lincoln Way, Beverley – A representative of Barratt Homes Yorkshire East & David Wilson Homes Yorkshire East was present and at the invitation of the Chairman briefly outlined a proposed planning application for 95 homes on land at Lincoln Way, Beverley. The Chairman thanked the representative for the advance consultation. The Chairman took the opportunity to remind the developer to have regard to the approved name bank when considering street names on the proposed development and to possibly involve Keldmarsh School in the selection process. Members commented on the importance of retaining existing shrubbery for screening purposes. **Resolved** - That the information be received.

103. MINUTES - Resolved - That the minutes of the meetings of the Council held on 20th July and 7th September 2015 be confirmed as a correct record and signed by the Chairman.

MATTERS ARISING

104. Application for Financial Assistance – Keldmarsh School – Further to Minute 83 of the meeting held on 20th July 2015 it was reported that a letter of thanks had been received from Keldmarsh School for the recent grant. **Resolved** – That the report be noted.

105. Resignation of Councillor Bradley – A Member referred to Minute 71 and queried whether any response had been received from Councillor Bradley. The Clerk confirmed that no response had yet been received. The Chairman reported that revised arrangements still had to be made with the bank with regard to accessing the Woodmansey Youth Club's bank account. **Resolved** – That the report be noted.

106 Any Other Business – Hull – City of Culture 2017 – Further to Minute 92 a Member queried whether any response had been received to the Council's approaches to the City of Culture Organising Committee and East Riding Council. The Clerk explained that in view of the subsequent announcement by East Riding Council that it would be supporting the event he had not yet written to the organisations. Members reiterated their view that as Woodmansey parish is on a main entrance road to Hull enquiries should be made of the Organising Committee and East Riding Council suggesting that it is important that any event promotion banners/materials should be displayed along the route through Woodmansey in a similar way to that in which the Tour of Yorkshire Cycle race was promoted along its route and asking what part Woodmansey can take in connection with the event. **Resolved** - That a letter be sent to the Organising Committee and also to East Riding Council as now indicated.

107. Any Other Business – Overgrown Condition of Barmston Drain – Further to Minute 92 a Member queried whether any response had been received to the Council's approach to the Environment Agency regarding Members' concerns about the increased risk from flooding due to the badly overgrown condition of Barmston Drain. The Clerk stated that he would check whether a letter was sent and if not would ensure a letter is sent as soon as possible. **Resolved** – That the matter be pursued with the Environment Agency.

108. Any Other Business – Condition of Garden, 34 Ferry Lane, Woodmansey – Further to Minute 70 a Member reported that the grass had been cut. **Resolved** – That the report be noted.

109. MISCELLANEOUS HIGHWAY MATTERS – A Member referred to Minute 38 of the meeting held on 15th June 2015 and queried whether any response had been received regarding the poor condition of the small triangular area of land adjoining the car wash near Queensgate cemetery. **Resolved** - That the poor condition of the land near the car wash be pursued with East Riding Council.

110. WOODMANSEY VILLAGE NEIGHBOURHOOD DEVELOPMENT PLAN – A letter from East Riding Council dated 28th August 2015 was submitted regarding its Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment Screening Opinion and indicating that it would be necessary for a SEA to be undertaken for the Woodmansey Village Neighbourhood Development Plan. It was reported that Mr D Gluck, Rurialis had suggested that a grant application should be submitted to Locality to cover the on-going work on the preparation of the Plan up to a total of £8,000. The Clerk reported that he had contacted Locality regarding a potential application and had been advised that due to the timescales associated with grants Locality had suggested that it might be appropriate to submit 2 applications for works up to 31st March 2015 and for works after 1st April 2015. It was anticipated that the next meeting of the Steering Group would be held in early October 2015. **Resolved** – (a) That the report and the requirement for the preparation of a Strategic Environmental Assessment be noted, and (b) that approval be given to the submission to Locality of grant applications for funding up to £8,000.

PLANNING APPLICATIONS

111. Planning Applications - The planning applications set out below were submitted. Details had been previously circulated. **Resolved** – That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(i) <u>The Victoria, Victoria Road, Beverley</u> - Revised information - Erection of a 75 bed Care Home with associated car parking and landscaping following demolition of existing Public House (ref 15/00581/STPLF).	The Parish Council supports this application.
(ii) <u>Superior Window Systems UK Unit 24 Tokenspire Business Park Hull Road Woodmansey</u> - Change of use from light industrial to leisure (ref 15/02463).	The Parish Council supports the change of use.
(iii) <u>Beverley Garden Centre, Hull Road, Woodmansey</u> - Erection of two open sided canopies in plant display area (ref 15/02136).	The Parish Council supports this application.

112. Decisions of the Planning Authority – Resolved – That the following decisions of East Riding of Yorkshire Council be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>Thorndyke Farm, Hull Road, Woodmansey</u> - Erection of 4 no stables and tack room (ref 14/03299).	Approved

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| (2) | <u>44 Normandy Avenue, Beverley</u> - Erection of single storey extension with lined access from dwelling (ref 15/01786). | Approved |
| (3) | <u>Coletta and Tyson Nurseries and Garden Centre 324 Hull Road Woodmansey</u> – Erection of new fencing and street furniture to frontage (14/01879). | Approved |
| (4) | <u>Coletta and Tyson Nurseries And Garden Centre 324 Hull Road Woodmansey</u> – Display of 1 no. externally illuminated fascia sign, 1 no. externally illuminated entrance sign and 4 no. externally illuminated street furniture signs (14/01880) | Approved |
| (5) | <u>Land East of 108, Hull Road, Woodmansey</u> - Creation of new vehicular access for the maintenance of proposed Yorkshire Water drainage system (Amended Plans) (ref 15/02053). | Approved |
| (6) | <u>6 Butt Lane, Beverley</u> - Construction of dormer window to front and rear (ref 15/01860). | Approved |
| (7) | <u>38 Beverley Parklands, Beverley</u> - Retention and alteration of 1.8m high fence to front and side and retention of gate to front (ref 15/01703). | Approved |
| (8) | <u>93 Normandy Avenue, Beverley</u> – Construction of dormer window in roof at front (ref 15/02201). | Approved |
| (9) | <u>Dunswell Service Station, Beverley Road, Dunswell</u> - Change of use of land for siting of 32 no. self storage container units and 7 no car parking spaces (ref 14/00259). | Approved |
| (10) | <u>Land South and East of 94 Hull Road, Woodmansey</u> - Erection of 44 no. dwellings and associated pumping station (ref 14/02512). | Approved |

TREES

113. **Applications Received:** Nil.

114. **Decisions of the Planning Authority – Resolved** – That the following decisions of East Riding of Yorkshire Council be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>Ivanhoe, 66 Hull Road, Woodmansey</u> – Tree Preservation Order Woodmansey No.7-2007 (Ref 1052) - To fell 21 Leyland Cypress trees (ref 15/01726).	Consent granted

115. **PROPOSED PURCHASE OF PROJECTOR** – Details of alternative options for the purchase of a projector to be used to display planning application plans at Council meetings had been previously circulated. **Resolved** – That approval be given to the purchase of an Acer 112 projector at a cost of £189.97.

116. **SUGGESTED FITNESS TRAIL FOR BEVERLEY/MOLESCROFT/WOODMANSEY** - It was reported that an email dated 15th September 2015 had been received from Mr A Toes, Community Recreation Officer, East Riding of Yorkshire Council indicating that he was currently working with the Commuted Sums Officer regarding a possible exercise trail across Beverley, Molescroft and Woodmansey, which had been discussed over the past few months by Councillors from the respective Councils. Mr Toes had suggested a meeting with the Clerk regarding any ideas Woodmansey Parish Council might have for equipment; whether the Council thinks the idea is positive or if it has any possible sites earmarked. Mr Toes' intention would then discuss the suggestion with the other parish/town councils and come up with a possible proposal. In response Councillor Oliver (the Parish Council's representative on the East Riding Council's Commuted Sums Fund Panel) had arranged to meet Mr Toes you to discuss the proposed trail on behalf of the Parish Council on 2nd October 2015 and had suggested that Mr Toes then be invited to attend the Parish Council meeting on 19th October 2015 to inform Councillors of the proposed trail. It was suggested that prior to the next meeting Councillors should consider whether there are any appropriate sites in Woodmansey for the siting external fitness equipment as part of the suggested fitness trail. **Resolved** – That the report be noted.

EAST RIDING COUNCIL MATTERS

117. **Proposed Shared Footway and Cycleway at Woodmansey Mile** – A letter from East Riding Council dated 8th September 2015 was submitted on a proposal to implement a shared footway and cycle route at Woodmansey Mile. **Resolved** – That East Riding Council be informed that whilst the Council has no observations regarding the proposed

route Members feel that there are some safety issues around the shared path in close proximity to the school which should be clearly designated as to which part is cycleway and which part is for pedestrian use, and that the situation should be monitored.

118. Working in Partnership to Deliver Public Transport in your Area – A letter from East Riding Council dated 10th September 2015 was submitted giving details of a Transportation Event on 12th October 2015 in Beverley. **Resolved** – (a) That the information be received and (b) that a reply be sent informing East Riding Council that residents from Woodmansey village and beyond cannot access the Beverley Community Hospital by public transport because the buses from that direction do not enter the hospital site and there is no footpath to the bus stop on the way back.

119. Stopping Up of part of Highway at Lincoln Way – A letter from East Riding Council dated 16th September 2015 was submitted on an application by a resident to incorporate a 1.5m stretch of highway land in to his garden to enable a house extension to be constructed. **Resolved** – That the Council consents to the making of an application by East Riding Council under section 116 of the Highways Act 1980 for the stopping up of part of the highway at Lincoln Way, Beverley on the plan SU37-001.

120. Renewal of Lease of Land at Long Lane, Woodmansey – Woodmansey Village Hall – A copy of the proposed new lease of land at Long Lane, Woodmansey on which the Village Hall is situated was submitted. The Clerk drew Members' attention to paragraphs 3.3.1 (repair and maintenance), 3.9.2 (Auctions trades and immoral purposes) and 3.9.3 (Residential use sleeping and animals) where it was suggested some clarification would be required in view of the uses for which the Hall has been let in the past. The rental under the new lease would be £250 subject to review provisions. It would be necessary for the Parish Council to register the new lease with the Land Registry and following discussions with the Land Registry the Clerk had discussed this aspect with Lockings Solicitors, Beverley who had indicated that they would charge approximately £520 (including vat and Land Registry charges) to undertake the registration process on the Council's behalf. **Resolved** - (a) That subject to satisfactory clarification of the paragraphs of the lease the Clerk, in consultation with the Chairman be authorised to finalise the new lease; (b) that the rental be paid by the Parish Council and not recharged to the Village Hall Management Committee on the basis that the Council is not charged for the use of the Hall for Council purposes, and (c) that on completion of the lease the Clerk be authorised to instruct Lockings Solicitors, Beverley to register the new lease with the Land Registry.

121. AUDIT OF ACCOUNTS 2014/15 – ANNUAL RETURN – A copy of the Annual Return which had been received from the External Auditor was submitted. **Resolved** – That it be noted that the External Auditor had now certified that in their opinion the information contained in the Annual Return was in accordance with their requirements and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met, and also that there were no other matters affecting their opinion which they would draw to the attention of the Council.

122. BUDGET MONITORING 2015/16 – Resolved – That the report be noted

ACCOUNTS AND FINANCIAL STATEMENT

123. Income – Resolved – That it be noted that the following income had been received since the last meeting of the Council.

	£
Cash (reimbursement by J Smith for sundry items)	7.42

124. Balances - It was reported that the current balance was £60,110.51 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.

125. Payment of Invoices – Resolved – That the following payments be approved:

	£
PF Littlejohn LLP – External audit fee	240.00
J Smith (monthly salary – (September)	360.25
HM Revenue (PAYE) (JS)	90.00
J Smith – Reimburse for ink cartridges	67.72
East Riding Council – Supplies – Copier paper and sundry items (when invoice received)	18.10
J Smith – Reimburse purchase of an Acer Projector	189.97
C B Services – Installing new notice boards and play area maintenance (when invoice received)	300.00
East Riding Council – Renewal of lease (when invoice received)	250.00
Lockings Solicitors – Registering lease with Land Registry (when invoice received)	520.00 (estimate)

MEETINGS OF OUTSIDE ORGANISATIONS

126. East Riding Council Commuted Sums Panel – The Chairman gave a brief update on the meeting held on 3rd August 2015. **Resolved** – That the report be received.

127. Liaison Meeting (Beverley Town Council and Molescroft and Woodmansey Parish Councils) – A copy of the minutes of the meeting held on 3rd August 2015 was submitted. **Resolved** – That the report be noted.

128. Joint Local Access Forum – Councillor Waddington reported orally following his attendance at the meeting of the Forum held on 16th September 2015. **Resolved** – That the report be received.

129. Beverley in Bloom Committee - Resolved – That Councillor Waddington be congratulated upon his recent appointment as Chairman of the Beverley in Bloom Committee.

130. MISCELLANEOUS CORRESPONDENCE (All correspondence will be available for perusal by any Member prior to the meeting).

- (a) East Riding of Yorkshire Council:
 - (i) Safe and Sound Grant Scheme (previously circulated)
 - (ii) Joint Local Access Forum Agenda - 16th September 2015 (previously circulated)
 - (iii) Parish News – August and September 2015 (previously circulated).
 - (iv) Dog Fouling Initiative - Information and press release (previously circulated).
- (b) SmartWind News – September 2015.
- (c) SLCC – The Clerk Magazine September 2015.
- (d) Clerks and Councils direct – September 2015

131. ANY OTHER BUSINESS – The following matters were discussed briefly:

- Condition of War Memorial Surrounding Area – Councillor Mrs Los reported on discussions she had had with a resident regarding the condition of the area around the Woodmansey War Memorial. It was agreed that the Vice Chairman will visit the site and liaise with the Chairman and the Clerk regarding any works considered necessary.
- Condition of amenity area outside Woodmansey Primary School – The Chairman suggested that the area around the memorial seat needed tidying up. It was agreed that the Vice Chairman will visit the site and liaise with the Chairman and the Clerk regarding any works considered necessary.
- Road signage at Hull Bridge Road Roundabout – A Member reported that when travelling from the Tickton direction she had observed that the direction signs towards Swinemoor Lane make no mention of Hull or Humber Bridge Airport but just the industrial estate and suggested that traffic was not using the Swinemoor Lane route. It was agreed that the matter be referred to East Riding Council.
- Bus Stop near Minster Way – It was agreed that East Riding Council be asked to provide perch seating in the recently erected new bus stop near Beverley Parklands as all other bus stops in the parish are provided with seating for the benefit of the travelling public.

132. NEXT MEETING – Resolved - That the next meeting be held on Monday, 19th October 2015 at 7.30pm as previously scheduled.

