

WOODMANSEY PARISH COUNCIL**20TH JULY 2015****VILLAGE HALL, WOODMANSEY**

Present: Councillors Mrs Harold (Chairman), Miss Beal, Bowden, Hart, Mr Los, Mrs Los, Oliver, Mrs Richardson, Swaby and Waddington.

Ward Councillors Jump and Mathieson and John Smith (Clerk)

Members of the public: Nil

An apology for absence was submitted from Councillor Shores. It was reported that Councillor Miss Beal would arrive later in the meeting.

64. DECLARATIONS OF INTEREST – Councillors Mrs Harold and Mr J Los declared an interest in the Agenda item relating to Woodmansey Neighbourhood Development Plan – Update (Minute 73 below refers) insofar as it might relate to land in their ownership.

65. MINUTES - Resolved - That the minutes of the meeting of the Council held on 15th June 2015 be confirmed as a correct record and signed by the Chairman.

MATTERS ARISING

66. Memorial Seat - Mr R Cockerton – Further to Minute 32 of the meeting held on 15th June 2015 details were submitted of a quotation for the supply and delivery of a memorial seat with a brass plaque to be sited at Dunswell Institute in recognition of Mr Cockerton's service as a former Parish Councillor. The seat would be installed by Mr C Beal in a location to be agreed with Mr Cockerton's relatives. **Resolved** – (a) That approval be given to the purchase of a memorial seat with inscribed brass plaque as now agreed from Memorial Seats UK at a cost of £484.95 and (b) that the seat be installed by Mr C Beal at the Dunswell Institute.

67. Replacement Notice Boards – Further to Minute 36 of the meeting held on 15th June 2015 the Clerk stated that following consultation with the Chairman, a revised quotation from Greenbarnes Limited for the supply and delivery of 3 notice boards with fixing straps at a cost of £2,559.92 had been accepted and that the new boards would be fitted by Mr C Beal. **Resolved** – That the report be noted and the action taken confirmed.

68. Community Defibrillators – Further to Minute 50 of the meeting on 15th June 2015 the Clerk reported on feedback he had received from Members and Ward Member Jump regarding possible locations for the installation of defibrillator equipment and responses received from the owners of the properties where it was proposed to install a defibrillator. Members were reminded that it had been reported at the previous meeting that Councillor Bradley had stated that he would be willing to undertake the task of checking the equipment on a weekly basis but that as he had since resigned someone else would need to be designated. A draft application for a grant of £2000 from the East Riding Council's Local Grant Fund scheme 2014/15 was submitted. The application acknowledged that the Parish Council would meet the balance of the cost £1,810 plus the installation costs and the cost of electricity consumed. The Council in supporting the grant application confirmed that it would be inappropriate to prioritise the 3 sites proposed as it considers that the proposed locations serve 3 distinct areas of the parish and are of equal merit. **Resolved** – (a) That the grant application for the provision of defibrillator equipment at the following locations be approved

Dunswell – The Ship Inn, Beverley Road, Dunswell
 Woodmansey village - Woodmansey Primary School, Hull Road, Woodmansey
 Lincoln Way – Minstergate Surgery, Lincoln Way, Beverley

(b) that subject to the receipt of the necessary written consents the application be submitted to East Riding Council.

69. Application for Financial Assistance – Dunswell Academy – Further to Minute 54 of the meeting held on 15th June 2015 it was reported that a letter of thanks had been received from Dunswell Academy for the recent grant.

70. Any Other Business – Condition of Garden, 34 Ferry Lane, Woodmansey – Further to Minute 63 of the meeting held on 15th June 2015 it was reported that no work had yet been done to tidy up the garden. **Resolved** – That a letter be sent to the respective departments, East Riding Council expressing the Council's concern at the poor condition of the garden at this property, a former Council house, which has now been unoccupied for about 10 years and asking why the Council does not use its powers to re-acquire the property.

71. RESIGNATION OF COUNCILLOR BRADLEY – It was reported that Councillor Bradley had telephoned the Clerk to report his resignation as a Parish Councillor but that formal written confirmation was still awaited. The Council was informed of complications that had subsequently arisen with regard to accessing the Woodmansey Youth Club's bank account due to the need for new bank mandates to be provided to the bank. **Resolved** – (a) That the report be noted, and (b) that a letter be sent to Mr Bradley seeking formal written confirmation of his resignation as a Parish Councillor and requesting that he hand over all documents and cheque books relating to the Woodmansey Youth Club bank account to the Parish Council as a matter of urgency.

72. POLICE ISSUES – There was no Police representative present. **Resolved** – That a request be submitted to Inspector M Coulthard that a representative of Humberside Police attend a future meeting of the Parish Council to outline the recent changes that have taken place with regard to neighbourhood policing.

(Councillor Miss Beal arrived during the discussion of the following item.)

73. WOODMANSEY VILLAGE NEIGHBOURHOOD DEVELOPMENT PLAN - UPDATE – Further to Minute 43 of the meeting on 15th June 2015 Councillor Oliver (Chairman of the NDP Steering Group) reported orally on the meeting of the Steering Group held on 1st July 2015 and on a quotation received from Mr D Gluck, Ruralis for services to complete the submission version of the Neighbourhood Development Plan at a cost of £3,650, and also a statement of expenditure against the advance payment of £6,456.50 made by the Parish Council to Ruralis in December 2014 indicating expenditure of £6,240. Members were informed that the possibility of applying for external funding for the on-going work would be discussed further by Councillor Oliver and Mr Gluck although the Council in determining its budget for 2015/16 had included a nominal sum of £3,000. **Resolved** – (a) That the report be noted, and (b) the Council acknowledge the financial commitment in respect of on-going services to be provided by Ruralis.

PLANNING APPLICATIONS

74. Planning Applications - Resolved – That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>6 Butt Lane, Beverley</u> - Construction of dormer window to front and rear (ref 15/01860)	The Parish Council supports this application so long as there are no neighbour objections.
(2) <u>38 Beverley Parklands, Beverley</u> - Retention and alteration of 1.8m high fence to front and side and retention of gate to front (ref 15/01703).	The Parish Council fully supports this application.
(3) <u>Meadow View, 61 Beverley Road, Dunswell</u> - Erection of a detached garage to front – Revised information (ref 15/00194).	The Parish Council acknowledges the revised information received and notes the objections submitted by the owner of neighbouring property to the original application which does not seem to raise any material planning considerations. The Council therefore confirms its previous response that it has no objection to this application.
(4) <u>Land east of 108 Hull Road, Woodmansey</u> – Creation of new vehicular access for the maintenance of Yorkshire Water Authority drainage system (ref 15/02053).	The Parish Council approves this application.

75. Comments Submitted to the Planning Authority – Resolved – That the comments submitted to East Riding of Yorkshire Council on the application set out below following consultation with Members be noted:

<u>Application</u>	<u>Comments</u>
(1) <u>Meadow View, 61 Beverley Road, Dunswell</u> - Erection of a detached garage to front – Amended Plan (ref 15/00194).	No objections.

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| (2) <u>The Lincoln Arms, Lincoln Way, Beverley – Amended Plans</u> – Erection of single storey extension to rear and external alterations to the existing public house to facilitate the use of the building as a retail foodstore (ref 15/01257). | No observations with regard to the amended plans relating to this application, which is not for a change of use of the property. |
| (3) <u>Coletta and Tyson Nurseries 324 Hull Road, Woodmansey</u> - Amended Plans - Erection of new fencing and street furniture to frontage (ref 14/01879). | No observations on the amended plans in respect of this application. |
| (4) <u>44 Normandy Avenue, Beverley</u> - Erection of single storey extension with lined access from dwelling (ref 15/01786) | No objections. |

76. Decisions of the Planning Authority – Resolved – That the following decisions of East Riding of Yorkshire Council be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>Sunny Dene, Plaxton Bridge Road, Woodmansey</u> - Removal of Condition 1 (agricultural occupancy) of planning reference J608 (ref 15/01236).	Approved
(2) <u>314 Hull Road, Woodmansey</u> - Erection of single storey extension following demolition of existing conservatory (ref 15/01200).	Approved
(3) <u>26 Sorrel Close, Beverley</u> – Amended Plans - Erection of a two storey extension to rear (15/00819).	Approved
(4) <u>Dene Park Sports Club, Beverley Road, Dunswell</u> - Erection of 30 metre lighting column to provide illumination to part of Sports Ground and also to attached apparatus to improve Wi-Fi reception in the locality (ref 15/00312).	Approved

77. Electronic Working with the Planning Service – Further to Minute 52 Members assessed the new practice of displaying planning application drawings by use of a projector and screen following the demonstration kindly arranged by Councillor Hart using his own projector and the screen that was available in the Village Hall. **Resolved** – That a further trial be carried out at the next meeting and that in the meantime the Clerk and Members consider what type of projectors might be available suitable for the Council’s purposes together with costings to enable a decision on the purchase of a projector to be made at the next meeting.

TREES

78. Applications – There were no applications.

79. Comments Submitted to the Planning Authority – Resolved – That the comments submitted to East Riding of Yorkshire Council on the application set out below following consultation with Members be noted:

<u>Application</u>	<u>Comments</u>
(1) <u>Ivanhoe, 66 Hull Road, Woodmansey</u> – Tree Preservation Order Woodmansey No.7-2007 (Ref 1052) - To fell 21 Leyland Cypress trees (ref 15/01726)	No objections.

EAST RIDING COUNCIL MATTERS

(Councillor Mrs Harold declared an interest in the following item (Minute 80) insofar as the Draft Masterplan relates to the provision of a new school site, in her capacity as a Governor of Keldmarsh and Woodmansey Primary Schools).

80. Consultation on Draft Supplementary Planning Documents (SPDs) – It was reported that East Riding Council had informed the Parish Council of a consultation on the following documents:

- Land South West of Beverley Draft Masterplan - which had been prepared to guide the development of allocations BEV-J, BEV-L and BEV-Q of the Local Plan. In total the land was allocated to provide around 1,917 new homes, significant areas of open space and an extension to Keldmarsh Primary School.

- Draft Affordable Housing Supplementary Planning Document - which had been prepared to inform the application of Policy H2 (Providing Affordable Housing) of the Local Plan. This document applied to the whole of the East Riding (Email previously circulated).

Comments on the Draft Documents had to be submitted on or before 4 September 2015. The consultation documents could be viewed at the following East Riding Council website: www.eastriding.gov.uk/spd (Email previously circulated). The SPDs built upon and provided more detailed advice or guidance on the application of policies in the East Riding Local Plan. The Local Plan guided the amount, location and type of development that will take place in the East Riding until the year 2029. The Council had also been informed that East Riding Council would also be publishing the following documents for comment:

- a Strategic Environmental Assessment Screening Opinion, for each draft SPD, which assesses whether Strategic Environmental Assessment is required; and
- a Habitat Regulations Assessment Screening Opinion, for each draft SPD, which assesses whether Habitats Regulations Assessment is required.

Resolved – That, with regard to the Land South West of Beverley Draft Masterplan, East Riding Council be informed:

- that the Parish Council considers that East Riding Council should ensure that the proposal for a new school is not detrimental to the sustainability of other schools in the parish and that the Parish Council does not support the provision of a new school whilst there are spaces for pupils at existing schools in the Beverley cluster area and would want East Riding Council to enhance provision at the existing schools before building a new school in the area, and
- the Parish Council would repeat its previous comments that there is a wish for some form of community facility provision in the development area.

81. Speeding Traffic along A1174 - Dunswell to Beverley - Further to Minute 41 of the meeting on 15th June 2015 an email from East Riding Council's Road Safety Team dated 16th June 2015 was reported outlining action taken in conjunction with the police to monitor traffic speeds along the A1174 road. Members stated that the situation should be monitored and that if need be the Council should explore the provision of flashing speed warning signings. **Resolved** – That the report be noted.

82. COTTINGHAM NEIGHBOURHOOD PLAN - PUBLIC CONSULTATION – It was reported that the Council had received a copy of the Cottingham neighbourhood Plan which was subject to public consultation during the period 29th June to 10th August 2015 (email previously circulated). **Resolved** – That the information be received.

APPLICATIONS FOR FINANCIAL ASSISTANCE

(Councillor Mrs Harold declared an interest in the following item (Minute 83) in her capacity as a Governor of Keldmarsh School.)

83. Keldmarsh School – Breakfast Club - Resolved – That a grant of £500 be approved.

84. BUDGET MONITORING REPORT – Resolved - That the report be noted.

ACCOUNTS AND FINANCIAL STATEMENT

85. Income – Resolved – That it be noted that the following income had been received since the last meeting of the Council.

	£
Barclays Bank – Interest (June)	6.42

86. Balances - It was reported that the current balance was £61,440.56 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.

87. Payment of Invoices – Resolved – (a) That the following payments be approved:

	£
J Smith (monthly salary – (June)	360.05
HM Revenue (PAYE) (JS)	90.20
Keldmarsh School – Breakfast Club - Grant	500.00

Memorial Benches UK – Commemorative seat (Mr R Cockerton) <i>(when invoice received)</i>	484.95
J Smith – Reimburse for ink cartridges	44.68

(b) that the payment of the following invoices/accounts be also approved:

	£
J Smith (monthly salary – August)	360.25
HM Revenue (PAYE) (JS) (August)	90.00
Greenbarnes Ltd – 3 replacement Notice Boards <i>(when invoice received)</i>	2,559.92

MEETINGS OF OUTSIDE ORGANISATIONS

88. Reports by Councillors – Councillor Waddington reported orally following his attendance at East Riding of Yorkshire Clinical Commissioning Group’s Annual General Meeting on 24th June 2015.

89. Joint Meeting with Beverley Town Council and Molescroft Parish Council – It was reported that the Clerk to the Town Council was trying to arrange the next meeting and had invited Councils to suggest possible dates. **Resolved** – That the Parish Council await dates from the other Councils.

90. Beverley Town Council – Yorkshire Civic Service 1st August 2015 – Resolved – That any Member wishing to attend in place of the Chairman should contact the Clerk.

91. MISCELLANEOUS CORRESPONDENCE - Resolved - That the following correspondence be received:

- (a) East Riding of Yorkshire Council:
- (i) Parish News July 2015 (previously circulated).
 - (ii) Beverley Renaissance Partnership Management Committee – Minutes of meeting on 10th June 2015 (previously circulated).
 - (iii) Dog Control Partnership Scheme – Proposed meeting – 10th August 2015.
 - (iv) Local Access Forum Annual Report 2014/15 (previously circulated). Councillor Waddington drew Members’ attention to the comments in the report regarding dog fouling of footpaths.
 - (v) Churchyard and Cemetery Training
- (b) East Yorkshire Town Councils Network - Meeting on 8 July 2015- Agenda
- (c) Hull City Council - Kingswood Area Action Plan - Proposed Submission Documents consultation
- (d) Clerks and Councils Direct – July 2015.
- (e) SLCC The Clerk Magazine – July 2015

92. ANY OTHER BUSINESS – The following items were discussed briefly:

- Hull – City of Culture 2017 – A Member suggested that as Woodmansey parish is on a main entrance road to Hull enquiries should be made of the organisers to ask what part Woodmansey can take in connection with the event. It was agreed that a letter be sent to the Organising Committee and also to East Riding Council.
- Overgrown condition of Barmston Drain – Members referred to the increased risk from flooding due to the badly overgrown condition of Barmston Drain. It was agreed that a letter be sent to the Environment Agency requesting that action is taken to remove the overgrown vegetation from the drain.

93. NEXT MEETING – Resolved - That the next meeting be held on Monday, 21st September 2015 at 7.30pm as previously scheduled.

