

**WOODMANSEY PARISH COUNCIL  
(ANNUAL MEETING)**

**18TH MAY 2015**

**VILLAGE HALL, WOODMANSEY**

**Present:** Councillors Mrs Harold (Chairman), Miss Beal, Bradley, Hart, Mrs Los, Swaby and Waddington.

Ward Councillors Mathieson and Jump and John Smith (Clerk)

Members of the public: 1

Apologies for absence were submitted from Councillors Bowden and Oliver and also former Councillors Mrs Richardson and Mr Shores. It was reported that Councillor Mrs Harold and Ward Councillor Jump would arrive later in the meeting.

1. **CHAIR** – In the absence of the Chairman (Councillor Mrs Harold) at the commencement of the meeting the Vice Chairman (Councillor Miss Beal) took the Chair.
2. **ELECTION OF CHAIRMAN - Resolved** - That Councillor Mrs Harold be elected Chairman of the Council until the Annual Meeting in 2016.
3. **APPOINTMENT OF VICE-CHAIRMAN - Resolved** - That Councillor Miss Beal be appointed Vice-Chairman of the Council until the Annual Meeting in 2016.
4. **DECLARATIONS OF INTEREST** – There were no declarations.
5. **CHAIR** – Councillor Mrs Harold (Chairman) arrived during the following item (Minute 6) and took the Chair.
6. **COMMUNITY DEFIBRILLATORS** – Mr N Marsay, Yorkshire Ambulance Service NHS Trust demonstrated the use of a defibrillator and answered questions by Members. Background information from the Ambulance Service had been previously circulated with the Agenda papers for 20th April 2015. Members were reminded that funding/part funding might be available from the East Riding Council Local Grant Fund Scheme but the Parish Council would need to determine any proposed locations and obtain all necessary consents. It would also be necessary to designate individuals to be responsible for checking the operation of the equipment on a weekly basis. Mr Marsay stated that an important aspect of site selection was that sites should be easily describable to the community, and that if the Council were to proceed to acquire some defibrillators he would be willing to hold a community training event. The Chairman thanked Mr Marsay for his presentation. **Resolved** – That Members will explore the availability of potential sites as now discussed and also the installation requirements with the site owners and that the matter be discussed further at the next meeting.
7. **ELECTION RESULTS MAY 2015** – It was reported that the following candidates were elected in un-contested elections:

Minster View Ward (4 seats)  
Amanda Jane Beal  
Nick Hart  
Clive Peter Waddington

Nurseries Ward (3 seats)  
Kerri Harold  
Julie Patricia Los  
Neil Robert Swaby

Victoria Ward (4 seats)  
Mike Bowden  
Stephen James Bradley  
Stephen Oliver

The Council was invited to consider the co-option of persons to fill the following vacancies that remained following the elections on 7th May 2015:

Dunswell Ward (1 vacancy)  
Minster View Ward (1 vacancy)  
Victoria Ward (1 vacancy).

Mr J Los, Mrs L Richardson and Mr D Shores had all expressed an interest in being re-appointed a co-opted Member. **Resolved** – (a) That the outcome of the elections on 7th May 2015 be noted, and (b) that the following persons be co-opted to fill the vacancies indicated:

Dunswell Ward – Mr David Shores, Westlyn, Dunswell Lane, Dunswell, HU6 0AG  
Minster View Ward – Mr Jon Los, The Mill, Mill Lane, Bielby, YO42 4JL  
Victoria Ward - Mrs Lyn Richardson of 287 Hull Road, Woodmansey HU17 0TH

*(Councillor Jon Los signed a Declaration of Acceptance of Office and joined the meeting).*

**8. APPOINTMENT OF COMMITTEES AND DELEGATIONS** – A report was submitted reminding Members that last year the Council did not consider it necessary to appoint any Committees. At its meeting on 15th April 2013 (Minute 289 refers) the Council had approved the setting up of a Woodmansey Neighbourhood Plan Working Group and had agreed an initial membership. On 20th May 2014 (Minute 6 refers) the Council had approved a membership, which was subsequently amended on January 2015, as follows:

4 representatives of the Parish Council: Councillors Oliver, Hart, Bowden and Mrs Los)

Local residents/stakeholders: Mr B Phillipson, Mr D Swindel, Mrs J Brady, Revd. J Fletcher, Mrs E Green (Headteacher), Mr J Hyam, Mr C Rodmell, Mr J Snape, Mr N Swaby, Mrs C Theakstone, Mr T Thurston, Dr N Young (Chair of Governors), Ms J Beckett (Tokenspire) and Mr J Francis (Dunwood House).

Lead/Coordinator Mr D Gluck, Director of Ruralis

East Riding of Yorkshire Council Mr S Hunt and Mrs J Hobson

Ward Councillors Councillors Elvidge and Peacock

The report also reminded the Council of existing delegated functions. **Resolved** – (a) That the Council does not consider it necessary to appoint any Committees for the current year; (b) that the existing composition of the Woodmansey Neighbourhood Plan Working Group be confirmed, and (c) that the existing delegations, as set out in the report now submitted, be re-affirmed.

**9. REPRESENTATIVES ON OUTSIDE BODIES - Resolved** – (a) That the following persons be appointed to represent the Council on the organisations indicated until the Annual Meeting of the Council in 2016:

<u>Organisation</u>	<u>Period</u>	<u>Representatives</u>
Beverley in Bloom Committee (1)	1 year	Councillor Waddington
Police and Partners Community Forum (1)	1 year	Councillor Miss Beal
Woodmansey Village Hall Committee (2)	1 year	Councillor Bowden ( <i>subject to his acceptance of the appointment</i> ) Councillor Mrs Richardson
Joint Meeting (Beverley Town Council and Molescroft and Woodmansey Parish Councils) (3)	1 year	The Chairman, Vice Chairman and Councillor Mrs Los (or their substitutes)
East Riding Council Flood Liaison Group (1)	1 year	Councillor Hart
East Riding Council Commuted Sums Meetings (1)	1 Year	Councillor Oliver

(Ward Councillor Jump arrived at 8.10pm)

**10. DATES OF MEETINGS - Resolved** – (a) That the annual Parish Meeting be held on 18th April 2016 at 7.00pm in the Village Hall, Woodmansey and (b) that except as indicated meetings of the Council be held in the Village Hall, Woodmansey at 7.30 pm on the following dates:

15th June 2015	18th January 2016
20th July 2015	15th February 2016
21st September 2015	21st March 2016
19th October 2015	18th April 2016 (on the rising of the Annual Parish Meeting which commences at 7.00pm)
16th November 2015	
14th December 2015 at 7.00pm	16th May 2016 (AGM) (Annual Parish Council Meeting)

**11. MINUTES - Resolved** - That the minutes of the meeting of the Council held on 20th April 2015 be confirmed as a correct record and signed by the Chairman.

#### MATTERS ARISING

**12. East Riding Local Plan - Strategy Document and Allocations Document Modifications Consultation** – Further to Minute 270 it was reported that no comments had been received from any Member regarding a proposed response to the consultation. **Resolved** – That the report be noted.

**13. MINUTES OF THE MEETING OF THE PARISH MEETING - Resolved** - That the minutes of the Annual Parish Meeting held on 20th April 2015 be received.

**14. POLICE ISSUES** – There was no Police representative present. Attention was drawn to concerns raised regarding speeding along Beverley Road, Dunswell in the early hours of the morning and that the Police had indicated that the speed monitoring vehicles did not operate at that time. It was suggested that the Parish Council might need to consider budgeting for the provision of flashing speed signs as used in some other areas. **Resolved** – That the Council's concerns regarding speeding along the whole length of the A1074 from Dunswell roundabout to Grovehill roundabout be referred to East Riding Council and Humberside Police.

**15. WOODMANSEY VILLAGE NEIGHBOURHOOD DEVELOPMENT PLAN - UPDATE** – The Clerk reported orally on information received from Mrs J Hobson, East Riding Council following a meeting with Councillor Oliver (Chairman of the Steering Group) and Mr D Gluck, Ruralis on 29th April 2015 to discuss concerns with the emerging Plan (flood risk and environmental assessment) to determine the way forward. Mrs Hobson had also suggested that the Steering Group should timetable a 'preferred sites' consultation between the first and final consultations, making 3 formal consultations in total. **Resolved** – That the information be received.

### PLANNING APPLICATIONS

*(Councillor Mrs J Los declared an interest in application 15/01236 (Minute 16 (3) below refers) and left the meeting for that application.)*

**16. Planning Applications - Resolved** – That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>314 Hull Road, Woodmansey</u> - Erection of single storey extension following demolition of existing conservatory (ref 15/01200).	The Parish Council supports this application.
(2) <u>18 Browns Way, Beverley</u> - Erection of a two storey extension to side, construction of bay window and dormer window and alterations to existing roof front (ref 15/01299).	The Parish Council supports this application so long as there are no neighbour objections.
(3) <u>Sunny Dene, Plaxton Bridge Road, Woodmansey</u> - Removal of Condition 1 (agricultural occupancy) of planning reference J608 (ref 15/01236).	The Parish Council supports this application.
(4) <u>Beverley Parklands Green, Beverley Parklands, Beverley</u> - Variation of Condition 24 (approved plans) of planning permission 14/01826/STPLF [Amended Site Layout to allow the reposition of Plots 10-11, 24-30, 40 and 48-50 substituting approved drawing '013/077/1 rev G' with proposed drawing '015/026/SPL'] (ref15/01325).	No observations.

**17. Comments Submitted to the Planning Authority – Resolved** – That the comments submitted to East Riding of Yorkshire Council on the application set out below following consultation with Members be noted:

<u>Application</u>	<u>Comments</u>
(1) <u>26 Sorrel Close, Beverley</u> – Amended Plans - Erection of a two storey extension to rear (15/00819)	Confirm no objections as previously submitted

**18. Decisions of the Planning Authority – Resolved** – That the following decisions of East Riding of Yorkshire Council be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>37 Richmond Way, Beverley</u> – Erection of single storey extension to rear and installation of 2 no. rooflight windows (Ref 15/00707)	Approved

- (2) Land East of Keldmarsh Primary School, Woodmansey Mile, Beverley - Approved  
Outline - Residential Development with associated access, public open space and landscaping and land for a potential school extension (All matters reserved) (13/02723)

### TREES

19. **Decisions of the Planning Authority – Resolved** – That the following decision of East Riding of Yorkshire Council be noted:

#### Application

#### Decision

- (1) 103 Megson Way, Walkington – Tree Preservation Order – Broadgate Hospital, Broadgate, Walkington 1987 (Ref 259) – Cutback Whitebeam branches which are overhanging boundary, to allow more light and reduce debris from tree (ref 15/00763). Consent granted

### EAST RIDING COUNCIL MATTERS

20. **Electronic Working with the Planning Service** - Letters from East Riding Council dated 24th April and 11th May 2015 were submitted indicating that from 30th June 2015 it will be consulted electronically only on planning applications. Concern was expressed that the Parish Council would have to incur additional costs in providing Wi-Fi access in the Village Hall and purchasing a projector to view applications downloaded from East Riding Council's website. It was also noted that not all Councillors had their own computers to access the internet. It was suggested that as the Council was satisfied that the existing arrangements worked well for the Parish Council it might be preferable to the Parish Council to offer to meet the postage costs incurred by East Riding Council in continuing the existing practice of sending paper copies of planning consultations. **Resolved** – That a letter be sent to East Riding Council setting out the Parish Council's concerns regarding the imposition of the change to electronic consultation only; offering to meet the postage costs incurred by East Riding Council, and asking if the implementation date might be deferred to allow the Parish Council to budget for the additional costs it will have to incur.

21. **Tackling Anti-Social Behaviour in Our Community – Six Monthly Update – Resolved** – That the information be received.

22. **Code of Conduct Training** – It was reported that East Riding Council was proposing to arrange a training session for town and parish councillors on the Code of Conduct at Beverley on 9th June, 2015 and had asked Councils to identify any topics which they would like addressed. **Resolved** – That the report be noted.

23. **INSURANCE** – A summary was submitted of quotations received for the renewal of the Council's insurance cover. **Resolved** – That the quotation from Zurich Insurance PLC in the sum of £2,416.07 for 1 year's cover be accepted.

24. **REPLACEMENT NOTICE BOARDS** – Further to Minute 281 of the meeting held on 20th April 2015 details of a quotation from Greenbarnes Ltd for the supply and delivery of replacement of notice boards for the sites at Thearne Lane and Ferry Lane, Woodmansey and outside Dunswell Primary School were submitted. The quotation also included the supply of new posts. If the existing posts were to be used the supplier would have to be asked to fit fixing straps to the new boards. East Riding Council Highways section had confirmed that no consent was required for the proposed works. **Resolved** – (a) That in the first instance Mr C Beal be asked to visit the sites and give the Council his assessment as to whether he would be able to install new posts for the notice boards, (b) that subject to the outcome of part (a) the Clerk, in consultation with the Chairman be authorised to accept the quotation as submitted including the new posts, or to request an amendment for fixing straps to be attached to the new boards, and to submit a formal order.

### APPLICATIONS FOR FINANCIAL ASSISTANCE

25. **Woodmansey Primary School – Practical Cycle Proficiency Training – Resolved** – That a grant of £120 be approved.

### ACCOUNTS AND FINANCIAL STATEMENT

26. **Income – Resolved** – That it be noted that the following income had been received since the last meeting of the Council.

ERYC – Precept (1st instalment)	£ 8,977.50
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27. **Balances** - It was reported that the current balance was £56,253.21 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.

28. **Payment of Invoices – Resolved** – That the following payments be approved:

	£
J Smith (monthly salary - May)	360.25
HM Revenue (PAYE) (JS)	90.00
Woodmansey Primary School – Cycle Proficiency Training - Grant	120.00

29. **MEETINGS OF OUTSIDE ORGANISATIONS** – Councillor Miss Beal reported that she had attended the St John of Beverley Service in place of the Chairman.

30. **MISCELLANEOUS CORRESPONDENCE - Resolved** - That the following correspondence be received:

- (a) East Riding of Yorkshire Council:
  - (i) Parish News – May 2015 (previously circulated)
  - (ii) Beverley and Rural Area Community Partnership - Beverley Heart Town – Notes of meeting on 16th April 2015 (previously circulated).
- (b) Magazines - Clerks & Councils Direct May 2015 and SLCC's The Clerk May 2015

31. **ANY OTHER BUSINESS** – The following items were discussed briefly:

- Poor visual appearance of sponsored roundabout near Morrisons, Victoria Road, Beverley – Concerns sent by a resident to East Riding Council had been copied to the Parish Council – It was agreed that East Riding Council be asked whether there are any plans to improve the visual appearance of the roundabout in line with other roundabouts on approaches to Beverley.
- Uneven road service between Skidby roundabout and Morrisons roundabout – It was agreed that the concerns be referred to East Riding Council

