

WOODMANSEY PARISH COUNCIL**15TH JUNE 2015****VILLAGE HALL, WOODMANSEY**

Present: Councillors Mrs Harold (Chairman), Bowden, Hart, Mr Los, Mrs Los, Oliver, Mrs Richardson, Shores, Swaby and Waddington.

John Smith (Clerk)

Members of the public: Nil

Apologies for absence were submitted from Councillors Miss Beal and Bradley and Ward Councillors Jump and Mathieson.

32. MR R COCKERTON – The Chairman referred to the sad loss of Mr Roy Cockerton who had died recently. Mr Cockerton was a former Member of the Council from July 1999 to April 2007 and represented the Dunswell area. Members observed a minute silence as a mark of respect. A Member suggested that the Council should consider providing a memorial seat to be located at the Dunswell Institute. **Resolved** – That, subject to the consent of Mr Cockerton's family, approval be given to the purchase of a memorial seat with a plaque commemorating Mr Cockerton's period of office as a Parish Councillor to be sited at Dunswell Institute.

33. DECLARATIONS OF INTEREST – Councillors Mrs Harold and Mr J Los declared an interest in the Agenda item relating to Woodmansey Neighbourhood Development Plan – Update (Minute 43 below refers) insofar as it might relate to land in their ownership.

34. MINUTES - Resolved - That the minutes of the meeting of the Council held on 18th May 2015 be confirmed as a correct record and signed by the Chairman.

MATTERS ARISING

35. Representatives on Outside Bodies – Woodmansey Village Hall Committee – Further to Minute 9 of the meeting on 18th May 2015 it was reported that Councillor Bowden had confirmed his willingness to represent the Council on the Woodmansey Village Hall Committee. **Resolved** – That the report be noted.

36. Replacement Notice Boards – Further to Minute 24 of the meeting held on 18th May 2015 the Clerk stated that following discussion with Mr C Beal it was proposed to ask the supplier to update his quotation to take account fixing straps being attached to the rear of the new boards so that the existing square posts can be used. **Resolved** – That the Clerk, in consultation with the Chairman, be authorised to accept a revised quotation when received and to submit a formal order.

37. Application for Financial Assistance - Woodmansey Primary School – Further to Minute 25 it was reported that a letter of thanks had been received from Woodmansey Primary School for the recent grant.

38. Any Other Business – Miscellaneous Highway Matters – Further to Minute 31 attention was drawn to the reply the resident had received from East Riding Council regarding his concerns at the poor visual appearance of the sponsored roundabout near Morrison's, Victoria Road, Beverley. A Member raised concern at the poor condition of the small triangular area of land adjoining the car wash near Queensgate cemetery. **Resolved** - That the Parish Council raise with East Riding Council (i) whether it has any plans to improve the visual appearance of the Morrison's roundabout in line with other roundabouts on approaches to Beverley and also (ii) the poor condition of the land near the car wash.

39. PUBLIC FOOTPATHS – MINSTER WAY AREA – Further to Minute 267 of the meeting held on 20th April 2015 Mr G Grimley, East Riding Council presented copies of plans showing routes of public rights of way transferred from the working copy of the Definitive Map in the parish of Woodmansey. Mr Grimley reported in particular on the on-going works with regard to public footpaths in the area around the new Minster Way road and answered Members' queries. The Chairman thanked Mr Grimley for his attendance. **Resolved** – That the report be noted.

40. PLANNING - PRE-APPLICATION CONSULTATION – Woodmansey Potato to Renewable Energy Project – Plaxton Bridge, Woodmansey – Mr M Haworth of Singleton Birch Ltd attended the meeting and at the invitation of the Council gave a brief presentation in advance of a planning application on a proposed project to be located adjacent to the M+F Produce factory, Plaxton Bridge, Woodmansey, next to the solar array panel. The proposed project would enable potato peelings and reject potatoes to be turned into renewable energy. Mr Haworth answered questions by Members. The Chairman thanked Mr Howarth for sharing the information with the Council. **Resolved** – That the information be received.

41. POLICE ISSUES – There was no Police representative present. Further to Minute 14 of the meeting on 18th May 2015 it was reported that a reply had been received indicating that the Parish Council's concerns regarding early morning speeding traffic along the A1174 through Woodmansey had been forwarded to the Road Safety Team to provide a reply to the request for speed checking. With regard to the 30mph section of the A1174 it was confirmed that as that part of highway was within a section of street lighting repeater signs were not used. **Resolved** – That the report be noted.

NEIGHBOURHOOD PLANNING

42. Neighbourhood Plans – Code of Conduct Considerations – A copy of Guidance regarding Code of Code considerations in respect to Neighbourhood Development Plans received from the Monitoring Officer, East Riding Council was submitted for Members' information. **Resolved** – That Members note and have regard to the guidance received when considering the Woodmansey Neighbourhood Development Plan.

43. Woodmansey Village Neighbourhood Development Plan - Update – Further to Minute 15 of the meeting on 18th May 2015 Councillor Oliver (Chairman of the NDP Steering Group) reported orally a progress report he had received from Mr D Gluck, Ruralis indicating that since commencement, the NDP group, supported by the Parish Council and East Riding of Yorkshire Council, had pursued the option of allocating development sites in the Neighbourhood Area, rather than East Riding Council allocating them. However, recent conversations with Officers at East Riding Council and the Environment Agency had raised considerable concerns about this approach particularly as virtually the whole of the NDP area is in flood zone 3 – the highest category of flood risk as defined by the Environment Agency. The conclusion of the meeting was that progressing the flood risk assessment process as previously reported would not be cost effective and site allocations beyond those already identified by East Riding Council and additional recreation/Industrial zoning would result in a plan that was not in conformity with either local or national policy. It was intended that the next meeting of the Steering Group would be held in early July 2015 and decide on the next steps. The most likely outcome was that the NDP progresses without further site allocations beyond those proposed for recreation and industry but with additional aspirations for the village which would have to be achieved in other ways as the level of Community Investment Levy (CIL) forthcoming would not enable them to happen as had been envisaged to date. **Resolved** – That the report be noted.

44. EAST RIDING LOCAL PLAN - STRATEGY DOCUMENT AND ALLOCATIONS DOCUMENT MODIFICATIONS CONSULTATION – Further to Minute 12 of the meeting on 18th May 2015 a letter from the Programme Officer for the Inquiry into the East Riding Local Plan dated 11th June 2015 was submitted giving notice that further public hearings would commence on 14th July 2015. **Resolved** – That the report be noted.

PLANNING APPLICATIONS

45. Planning Applications - Resolved – That the following comments be forwarded to East Riding Council on the application stated:

Application

Comments

- | | |
|---|---|
| (1) <u>Dene Park Sports Club, Beverley Road, Dunswell</u> - Erection of 30 metre lighting column to provide illumination to part of Sports Ground and also to attached apparatus to improve Wi-Fi reception in the locality (ref 15/00312). | The Parish Council supports this application so long as the times the lighting will be used will tie in with the existing restriction i.e. not to be used beyond 10.00pm. |
|---|---|

- (2) The Lincoln Arms, Lincoln Way, Beverley - Erection of single storey extension to rear and external alterations to the existing public house to facilitate the use of the building as a retail foodstore (ref 15/01257). The Parish Council has no objections to this application which is not for a change of use of the property.

The Chairperson informed the Council that as reported in the local press she had in her capacity as a Ward Member been presented with a petition from local residents against the use of the property as a retail foodstore which she had submitted to East Riding Council, and also that she had called for the application to be referred to the Eastern Area Planning Sub-Committee for determination. The Chairman stated that in these circumstances she would not participate in the consideration of or decision on this application by the Parish Council.

46. Decisions of the Planning Authority – Resolved – That the following decisions of East Riding of Yorkshire Council be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>18 Browns Way, Beverley</u> - Erection of a two storey extension to side, construction of bay window and dormer window and alterations to existing roof front (ref 15/01299);	Approved
(2) <u>40 Wingfield Way, Beverley</u> - Erection of garage and first floor extension at side following demolition of existing garage (ref 15/01051)	Approved
(3) <u>Windy Ridge, 42 Wingfield Way, Beverley</u> - Erection of a single storey extension to rear and a first floor extension to side (ref 15/01147).	Approved
(4) <u>1 The Dell, Beverley</u> - Retention and repositioning of fence (15/00717).	Approved

47. Pre-Application Consultation - Land at Kenley Reach Farm, Thearne - The construction of a single small-scale 250Kw wind turbine on a 40m monopole mast (57.5m to blade tip) – Details of the application had been previously circulated. **Resolved** – That the information be received.

TREES

48. Applications - Resolved – That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>Ivanhoe, 66 Hull Road, Woodmansey</u> – Tree Preservation Order Woodmansey No.7-2007 (File Ref 1052) - To cut back hedge/tree, to remove the cause of the danger to pedestrians and cyclists overhanging the highway (ref 15/01377).	It was agreed (a) that details of this application received on 15th June 2015 be circulated to Members after this meeting and (b) that the Clerk, in consultation with the Chairman, be authorised to determine any response to be submitted to East Riding Council in the light of any comments received from Members.

49. Comments Submitted to the Planning Authority – Resolved – That the comments submitted to East Riding of Yorkshire Council on the application set out below following consultation with Members be noted:

<u>Application</u>	<u>Comments</u>
(1) <u>Ivanhoe, 66 Hull Road, Woodmansey</u> – Tree Preservation Order Woodmansey No.7-2007 (Ref 1052) - To fell 21 Leyland Cypress trees (ref 15/01726).	No observations submitted following receipt of further notice indicating that the work had changed to a Trees Dead/Dangerous Order and that as such the Parish Council would not be consulted and the application will be determined by East Riding Council within 5 days of 21st May 2015. East Riding Council has since determined that the works are exempt under the Town & Country Planning (Tree Preservation) (England) Regulations 2012.
(2) <u>103 Megson Way, Walkington</u> – Tree Preservation Order – Broadgate Hospital, Broadgate, Walkington 1987 (Ref 259) – Crown reduce Purple Leaf Plum (T2) by 1 metre, crown lift to 2.5 metres on South side and remove epicormic growth in centre of crown (ref 15/01513).	That the application be referred to the Tree Officer for determination having regard to any views submitted by Walkington Parish Council.

50. COMMUNITY DEFIBRILLATORS – Further to Minute 6 of the meeting on 18th May 2015 The Clerk reported on feedback he had received from Members and Ward Member Jump regarding possible locations for the installation of defibrillator equipment and that Councillor Bradley had stated that he would be willing to undertake the task of checking the equipment on a weekly basis. **Resolved** – (a) That further enquiries be made to establish the availability of the following sites:

Dunswell – The Ship Inn (or China Red Chinese Restaurant)
 Woodmansey village - Woodmansey Primary School (or the Shop in Shopeth Way)
 Lincoln Way – Doctors Surgery

(b) that subject to the necessary written consents being obtained an application be prepared under the East Riding Council's Local Grant Fund scheme.

EAST RIDING COUNCIL MATTERS

51. Renewal of Lease – Land at Long Lane, Woodmansey – Woodmansey Village Hall – It was reported that East Riding Council had indicated that the lease of land at Long lane, Woodmansey on which the Village Hall was situated was due for renewal and had sent the Council proposed Heads of terms for the renewal of the lease for a period of 25 years at a rent of £250 subject to annual review in line with the Retail Price Index. **Resolved** – That the Heads of Terms as set out in the letter dated 4th June, 2015 be approved and signed by the Chairman and that a signed copy be returned to East Riding Council.

52. Electronic Working with the Planning Service – Further to Minute 20 of the meeting on 18th May 2015 an email from East Riding Council dated 4th June 2015 in response to the Parish Council's concerns regarding being consulted electronically only on planning application was submitted. Members discussed the arrangements that would be necessary for Members to be able to view application plans at future meetings of the Council. Councillor Hart offered to bring to the next meeting his projector so that it could be used as a trial prior to the Council considering purchasing its own equipment. **Resolved** – That the response from East Riding Council be received and a trial of using a projector to display planning application plans be undertaken at the next meeting.

53. Parish Council Photographs Survey – A letter was submitted from East Riding Council dated 18th May 2015 seeking assistance in the creation of a photographic record of the East Riding for future generations. **Resolved** – (a) That Members note the content of the letter and offer any assistance they can in promoting the proposal, and (b) that in response to the letter a copy of the video "2 Churches Schools & Some Folk" being a compilation of photographs and film featuring Woodmansey, Dunswell and Theame and showing village life over the last 100 years be offered to East Riding Council.

APPLICATIONS FOR FINANCIAL ASSISTANCE

54. Dunswell Academy – Practical Cycle Proficiency Training – Resolved – That a grant of £360 be approved.

ACCOUNTS AND FINANCIAL STATEMENT

55. **Income – Resolved** – That it be noted that no income had been received since the last meeting of the Council.
56. **Balances** - It was reported that the current balance was £62,244.39 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.
57. **Payment of Invoices – Resolved** – That the following payments be approved:
- | | £ |
|---|--------|
| J Smith (monthly salary - May) | 360.25 |
| HM Revenue (PAYE) (JS) | 90.00 |
| Dunswell Academy – Cycle Proficiency Training - Grant | 360.00 |

MEETINGS OF OUTSIDE ORGANISATIONS

58. **Reports by Councillors** – There were no reports.
59. **The East and North Yorkshire Waterways Partnership** – It was reported that the Council had received an invitation to appoint a representative to attend a joint forum meeting on 24th June 2015 (previously circulated). Councillor Hart stated that he had already registered to attend the event. **Resolved** – That the report be noted.
60. **East Riding of Yorkshire Clinical Commissioning Group** – It was reported that the Council had received an invitation to attend the Group's second Annual General Meeting (AGM) on 24th June 2015. **Resolved** – That the report be noted.
61. **Appointment of Representatives on Outside Bodies – Resolved** – That Councillor Waddington be nominated as the Council's representative on the following groups:
- (i) Beverley in Bloom
 - (ii) Beverley Renaissance
62. **MISCELLANEOUS CORRESPONDENCE - Resolved** - That the following correspondence be received:
- (a) East Riding of Yorkshire Council:
 - (i) Parish News – June 2015 (previously circulated)
 - (b) East Yorkshire Local Councils Network – Next meeting on 8th July 2015.
63. **ANY OTHER BUSINESS** – The following items were discussed briefly:
- Condition of Garden, 34 Ferry Lane, Woodmansey – It was reported that the Planning Enforcement Officer, East Riding Council had indicated that they had contacted the owner of the property and that she had told him that the garden would be tidied up in the next 3/4 weeks.
 - Application to register the Lincoln Arms, Lincoln Way, Woodmansey as a Community Asset – The Chairman reported that a community group had submitted an application to East Riding Council. It was agreed that the Parish Council write to East Riding Council expressing its support to the application.

